

LUTHERAN WORLD SERVICE INDIA TRUST (LWSIT)

EVALUATION OF COUNTRY STRATEGY AND ORGANISATIONAL ASSESSMENT

REQUEST FOR PROPOSALS (RFP)

Lutheran World Service India Trust (LWSIT) is a leading not-for-profit non-governmental organisation in India. Headquartered at Kolkata the LWSIT has been active in the areas of disaster responses and integrated development for more than a period of four decades. It is currently active in the states of Assam, Odisha, West Bengal and Jharkhand.

The LWSIT is inviting proposals from competent individuals/firms to undertake evaluation of its Strategic Plan for 2010 to 2015 and operations carried out by it under the Strategic Plan during the period 2010-2015 and carryout organisational assessment. This call will remain open till 5:00 PM on 20th October 2015. The statement of the terms of reference for the evaluation is annexed to this RFP.

Individuals/firms having experience in holding similar evaluations, organisational assessment and research studies are invited to submit their proposals as per the template for submitting proposal annexed to this request.

The assignment has two foci: (1) evaluation of the country strategy paper and the operations being carried out by the LWSIT in the states of Assam, West Bengal, Jharkhand and Odisha: (2) assessment of the organization structure, internal governance, human resources and PMER in context of the Country Strategy. This assignment will involve a good amount of traveling for collection of data. **It is expected to complete the evaluation and submit the report by the end of January 2016, continue the OA process and submit Final report of OA by the end of March 2016.**

The proposals complete with all required documents supporting expertise and experience should reach the LWSIT by 5:00 PM on 20th October 2015. Please address the proposals to the Executive Director LWSIT at director@lwsit.org. The proposals received after the stipulated time for submission will not be considered. The successful applicant will be invited to sign a contract with Lutheran World Service India Trust.